

**Institute for Tourism** in Zagreb in accordance with the Statute of the Institute for Tourism and with the approval of the Ministry of Science and Education of the Republic of Croatia from 14 July 2023 (Class: 640-02/23-04/00118, In.no: 533-03-23-0002) is announcing the following

## V A C A N C Y

**according to job classification for a position of “Senior professional associate in science and higher education system”** with a six-month probation period - 1 employee

**Basic mandatory requirements for the position:**

1. Completed graduate studies in accordance with earlier applicable regulations, respectively undergraduate and graduate university studies or integrated undergraduate and graduate university study program in social studies, field of economy.
2. Six years of work experience
3. Excellent knowledge of English language
4. PC literacy

**Preference will be given to applicants** with work experience on international EU projects (ERASMUS, Interreg, etc.), work and programming knowledge in SQL, Python, Advanced Excel, experience in methodology of quantitative research, with published expert and scientific texts within the field of interest of the Institute as well as knowledge of an additional language.

**Applicants need to enclose to their application the following documents:**

- Curriculum vitae with description of previous work experience
- Proof of published scientific and professional publications within the field of interest of the Institute.
- Proof of knowledge of foreign language
- Proof of required educational level (diploma) - all applicants who have gained their diploma abroad need to enclose to their application the decision of recognition of the diploma issued by the Agency for Science and Higher Education or certificate that such an application has been submitted.
- Proof of work experience (e -copy from the Croatian Pension Insurance Institute).
- Certificate of no criminal record from authorised court (not older than 6 months).

*Only copies of documents are to be submitted.*

Applicants with employment priority according to the Act on Croatian Homeland War Veterans and Members of their Families and Act on Civilian Victims of the Homeland War are obliged, besides providing prove of fulfilling all requested conditions also to provide prove as stated in the following link: <https://gov.hr/moja-uprava/branitelji/zaposljavanje/prednost-pri-zaposljavanju/403>,

The Institute reserves the right to conduct interviews, test knowledge and skills of applicants who meet all formal requirements. The Institute for Tourism is an equal opportunity employer.

**Application deadline is 30 days starting from the date of the job announcement in the Official Gazette.**

**Applications (position applied for must be indicated on envelope) should be submitted via registered post or personally to the following address: Institut za turizam, Vrhovec 5, 10000 Zagreb. Applications received after the application deadline and applications submitted without all requested documents will not be taken into consideration.**

*By applying, candidates agree that the Institute of Tourism may use, and further process personal data provided in application/documentation submitted within the application process and publishing of results on the webpage of the Institute. Personal data will be processed in accordance with valid regulations. Applicants can at any time request their personal data not to be processed further that is to be deleted by sending such request to the following email: [gdpr@iztztg.hr](mailto:gdpr@iztztg.hr).*

The results of this vacancy will be published on the web site of the Institute for Tourism within 8 days from day decision is made <http://www.iztztg.hr/hr/institut/informacije-za-javnost/natjecaji/>.