

**Institute for Tourism**, Zagreb, under articles 40. and 44. of the Act on Scientific Activity and Higher Education, the Statute of the Institute for Tourism and approval of the Ministry of Science and Education announces a

### **JOB VACANCY**

For the selection for the vacant post to the position “**Expert Advisor in the System of Science and Higher Education**” with trial work period of 3 months – 1 person

#### **Applicants must meet following mandatory requirements:**

1. Completed undergraduate study in accordance with previous regulations or undergraduate and graduate university studies, or integrated undergraduate and graduate university studies, or professional specialist graduate studies, or university specialist postgraduate studies in the field of social sciences - economics direction
2. 10 years of work experience in the same or related jobs, i.e. statistical analysis and data processing
3. At least two professional papers published in the research areas of the Institute
4. Excellent knowledge of English and Croatian language
5. Full proficiency in working on PC in Windows environment and associated standard office software - MS office

#### **Preference will be given to the next applicant:**

- having experience in tourism statistics
- being familiar with statistical software packages SAS or R, together with advanced programming skills
- having experience in the big data analytics
- having knowledge of quantitative research methodology
- with participation in conducting research on samples of 2000 and more respondents

#### **In addition to the application, applicants must enclose:**

- Curriculum vitae (CV)
- proof of published professional papers in the research areas of the Institute
- evidence of needed acquired qualifications (copy of diploma)
- evidence of relevant working experience (certificate of information recorded in the database of the Croatian Pension Insurance Institute)
- A certificate proving that there is no criminal procedure underway against the applicant (original of the document not older than 6 months)

The documents shall be enclosed in a non-certified copy.

Applicants invoking the right to employment under the Croatian Homeland War Veterans' Law and their family members are required to submit, besides supporting evidence of fulfilment of the required conditions, all necessary evidence available at the following link:

<https://gov.hr/moja-uprava/branitelji/zaposljavanje/prednost-pri-zaposljavanju/403>.

The Institute reserves the right to conduct job interview, test knowledge and skills for registered applicants who meet the formal requirements.

Persons of both sexes may apply under equal opportunities.

**The application deadline is 30 days from the date of the announcement of the job vacancy in the Official Gazette.**

Applications for the job vacancy, with the obligatory indication of the job title, must be submitted by registered delivery from postal service or delivered in person to the address: **INSTITUT ZA TURIZAM, VRHOVEC 5, 10000 Zagreb**. Applications submitted after the deadline and applications without evidence of requirements needed will not be taken into consideration.

By applying, candidates agree that the Institute of Tourism can use and further process personal data specified in the job application and documentation submitted with the application for the purpose of conducting the procedure and publishing the results in accordance with the provisions of the EU General Data Protection Regulation 2016/679.

At any time, candidates can request from Institute of tourism to stop processing their personal data or their deletion by sending a request to the e-mail address: [gdpr@iztg.hr](mailto:gdpr@iztg.hr).

The applicants will be notified of the selection results within 8 days from the date of the decision on the website of Institute for Tourism <http://www.iztg.hr/hr/institut/informacije-za-javnost/natjecaji/>

The applicants have the right to inspect the documentation related to the public tender within 8 days from the publication of the notice on the result of the tender.